1:1 OGSM/Strategy Meeting

DATE: January 19, 2023

Montana State Library Dashboards

GOALS

December/January

- ✓ Public Libraries Survey – collected data from 82 libraries. 100% of Montana public libraries responded.

- ✓ Real-time Network (RTN) – 58 stations now live as of 12/1.

- ✓ State publication digitization – collected and scanned 134 items from Department of Military Affairs, State Law Library of Montana, and FWP

- ✓ Elevation-derived hydrography prep – archived current hydro request tracker and applied 200 edits to the hydro layer.

- ✓ GIS coordination – published FY 2024 Montana Land Information Plan

- ✓ Geo-enabled elections – voter precinct split boundary GIS data now in progress or completed for all counties (14 completed, 42 in progress as of 1/3)

- ◕ ARPA internal wiring project – received all equipment and scheduled installation at 2 of 8 remaining libraries

- ◕ Elevation-derived hydrography prep – migrate to USGS Hydro Markup App and receive at least 6 revision requests (January)

- ◕ ServiceNow implementation – initiate one of 20 new projects (Talking Book forms now done)

- ◕ MSDI Climate Updates – publish MSDI Climate GIS web service(s) (January)

- ◔ LSTA – submit State Program Report to the Institute of Museum and Library Services due 1/30/2023 (ARPA extension through 4/30)

- ◔ Support public libraries – conduct 3 board trainings in Western Montana

- ◔ Continuing education – launch MSL Learn and offer at least 1 course for librarians

- ◔ GIS coordination – open grant program to applicants for FY 2024 (1/13) and deliver grant writing seminar

February

ARPA internal wiring project – install equipment at 2-3 more libraries

ServiceNow implementation – configure Geo Info ticketing system (target completion 3/13)

Montana Memory Project – finalize labs for Great Falls, Butte, Virginia City, build labs for Missoula and Lewistown

Lifelong Learning – host virtual learning opportunity with Montana Fiber on Montana textile economy (1/26)

Federation task force – present task force recommendations to Library Commission (2/8)

Courier study – receive four crate tracking tags and establish routes to track

Objective: *The Montana State Library (MSL) helps all organizations, communities, and Montanans thrive through excellent library resources and services.*
Goal: All Montanans will have access to library content and services, sufficient unto their needs.
Horizon: January 1, 2023 – June 30, 2023

ON SCHEDULE
DELAYED
COMPLETED

STRATEGY: FOSTER PARTNERSHIPS

INITIATIVE	WHO?	MEASURE
Support the development of meaningful training provided by MSL staff using learning outcomes, design methodology, and evaluation	Continuing Education	6 courses added to MSL Learn
Advocate for the use of MSDI data in state and local business processes, programs, and workflows through attendance at relevant conferences and meetings	GIS	5 meetings/conferences; FY 24 prioritized grants approved
Coordinate a federation task force to review federations and identify ways to improve services for Montanans through the federation model	Library Consulting	Federation recommendations adopted
Assist libraries with identifying and overcoming barriers that may impede Montanans use of public or tribal college library services	Library Consulting	15 site visits, 6 board trainings, 6 Federation meetings
Work with individual partners on their workflows to make it easier for them to incorporate data from the Montana Natural Heritage Program in environmental review, permitting, and planning processes	Natural Heritage	1-2 partners over 2 meetings each
Provide virtual programming sessions for Montanans using the Montana Library Network platform	Lifelong Learning	3 programs with 10 host libraries

STRATEGY: SECURE SUFFICIENT AND SUSTAINABLE FUNDING

INITIATIVE	WHO?	MEASURE
Conduct a study of comparable wages and occupational standards for library positions to evaluate the need to advocate for improved library salaries	Data Coordinator	Survey designed
Identify funding and support for internal wiring and broadband upgrades in libraries	Library Consulting	8 libraries ARPA equipment installs completed
Implement Real Time Network (RTN) funding model	Real Time Network	Passing SB 60
Provide centralized contracts, funding, and support for cataloging, interlibrary loan, and physical delivery of materials between libraries	Statewide Projects	Courier study published
Develop and recommend a single cost share formula to fund current and future shared services	Statewide Projects	Preliminary cost-share formula presented to NAC

STRATEGY: CREATE A USEFUL INFORMATION INFRASTRUCTURE

INITIATIVE	WHO?	MEASURE
Collect, maintain, and disseminate lidar data and standard derived products in a central repository at the Montana State Library	GIS	3 counties lidar data obtained, processed, stored, made available
Collaborate with the Imagery Working Group & stakeholders to create an inventory of publicly available imagery datasets for the state of Montana	GIS	1 new historic imagery service
Continue to enhance the Montana Memory Project (MMP) platform and user experience	Montana Memory Project	12 adventure labs published
Support a statewide, centralized integrated library system (ILS) and provide education and assistance for member libraries	Montana Shared Catalog	6 new products integrated
Create permanent, public access to State government information through digitization	State Publications	13 volumes Ann. of MCA scanned
Implement ServiceNow ticketing and customer support system across agency	Information Products	12 projects completed
Complete range polygons and predicted habitat suitability models for all of Montana's tree and shrub species with sufficient data to inform environmental review, permitting, and planning processes	Natural Heritage	Range polygons and models finalized
Develop training videos for all aspects of the Natural Heritage Program website to ensure that information can be easily and appropriately accessed	Natural Heritage	8 videos published

Montana State Library – Lead Organization Chart

Total FTE: 56.35
Vacancies: 1

Last updated: 1/10/2023

Montana State Library Commission

Jennie Stapp
State Librarian

Evan Hammer
Digital Library Administrator

Malissa Briggs
Central Services Manager

Kenny Ketner
Library Systems Programmer Analyst

Troy Blandford
GIS Analyst Water Info Systems Manager

Michael Fashoway
GIS Programmer Analyst

Erin Fashoway
State GIS Coordinator

Kazi Arifuzzaman
RTN Coordinator

Bryce Maxwell
NHP Coordinator

Jim Kammerer
State Publications Librarian

Marilyn Bennett
Outreach Librarian

Lee Fossum
IT Manager

Cara Orban
Consortia Director

Rebekah Kamp
Data Coordinator

Jennifer Birnel
Montana Memory Project Director

Amy Marchwick
Shared Catalog Systems Technician

Tracy Cook
Lead Statewide Consulting Librarian

Sharon Hardwick
Human Resource Specialist

Dan Bachen
Senior Zoologist

Andrea Pipp
Botany Program Manager

Montana Land Information Advisory Council

Network Advisory Council

Natural Resource Information System Advisory Council