

# FINAL

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING**  
**Wednesday, August 14, 2024, 10 a.m.**  
**Gertrude Buckhouse Conference Room (State Library) and Zoom**

## MINUTES

Recording can be found at:

YouTube: [https://youtu.be/h\\_cWmGvNaV8](https://youtu.be/h_cWmGvNaV8)

Unedited closed captioning is available.

### ATTENDEES:

#### Commissioners:

Superintendent Elsie Arntzen, Carmen Cuthbertson, Tammy Hall, Brian Rossmann, Chair  
Robyn Scribner, Peggy Taylor

#### Commissioners Absent

Vice-Chair Tom Burnett

#### MSL Staff:

Sean Anderson, Nick Beckstrom, Marilyn Bennett, Jennifer Birnel, Malissa Briggs, Tracy Cook, Erin Fashoway, Evan Hammer, Sharon Hardwick, Rebekah Kamp, Ashley Kanduch, Genevieve Lighthiser, Amy Marchwick, Bryce Maxell, Cara Orban, Corey Sloan, Jennie Stapp

#### Guests:

JC, Pam Henley, Sarah (MCPL)

Agenda: [Attachment 1](#)

(00:00:15) Call to Order and Introductions  
(00:02:47) Changes or additions to the agenda  
(00:03:07) New staff introductions

#### **Business items**

(00:05:53) Consent agenda – Action  
• [June 12, 2024 meeting minutes](#)

**(00:06:45) Motion by Tammy Hall to move to accept the consent agenda as is and the motion passed unanimously.**

- **Elsie Arntzen-Aye**
- **Tom Burnett-Absent**

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- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

(00:07:14) [Fiscal Year 2024 4th Quarter Financial Report](#) – Finance Committee – Action

**(00:09:54) Motion by Carmen Cuthbertson to accept the Fiscal Year 2024 Fourth Quarter Financial Report and the motion passed unanimously.**

- **Elsie Arntzen-Aye**
- **Tom Burnett-Absent**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

## Discussion items

(00:10:24) [Collective Bargaining Agreement overview](#) – Union Negotiations Leads

(00:32:30) Fiscal Year 2024 Annual Report content discussion - Kamp

- [Past reports](#)

(00:42:22) Personnel evaluation process – Commission

## Standing reports and information items

(00:55:29) State Library Reports – Stapp and staff•

- [FY 25 Work Plan Dashboard](#)
  - [PDF Version](#)
- [Website analytics and broken links report](#)
  - [PDF Version](#)
- [Fiscal Year 2024 4th quarter contracts report](#)
- [Fiscal Year 2024 4th quarter grants report](#)
- [Fiscal Year 2024 4th staffing memo](#)
- [Interim Budget Committee Real Time Network Report](#)
- Interim Budget Committee HB 946 Study
  - [June Department of Administration response to Committee](#)
  - [June MSL response to Committee](#)
- [Downloading dashboard instructions](#)

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## Commission Goals and Objectives – Commission

(01:15:12) [Annual business calendar](#)

- [PDF Version](#)

(01:15:46) [Fall Library Federation Meeting Information](#)

(01:22:20) Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

(01:22:43) Other Business & Announcements

(01:39:41) Adjourned at 11:43 a.m.

*Minute document created by Genevieve Lighthiser, 8/14/2024.*